## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

## **TELEPHONE (754) 321-4200**

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November 2,	2016 Signature on File	For Custodial Supervisor Use Only
TO:	Lourdes Gonzalez, Principal Hollywood Hills High	Custodial Issues Addressed Custodial Issues Not Addressed
FROM:	Robert Krickovich, Coordinator, LEA Environmental Health & Safety Department	
SUBJECT:	Indoor Air Quality (IAQ) Assessment	

On November 2, 2016, I conducted an assessment at **Hollywood Hills School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

RK:smn Enc.

cc: Shelley Meloni, Director, Pre-Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Broward Teachers Union Federation of Public Employees Gerald Devio, Supervisor II Custodial Benjamin Osborne, Supervisor II Custodial Rich Volpi, Supervisor II Custodial Mark Murray, Supervisor II Custodial Sam Bays, Director, Maintenance Operations Kurt Wirz, Area Manager Trades

IAQ Assessment							
Hollywoo	d Hills High Evaluation Dat	November 1, 2016	Time of Day 9:3	BO AM			
Outdoor Conditions Tempera	ature 79.4 Relative	Humidity 65.3	Ambient CO2 4	23			
		Range CO % - 60% 142		cupants 10			
Noticeable Odor Yes	Visible water damage / staining?	Visible microbial growth?	Amount of material affected				
Ceiling2' X 4' Lay inWallsPlasterFloorCarpet	No No	No No No					
Ceiling Clean Yes Walls Clean Yes Flooring Clean Yes	HVAC Supply Grills Clean Inside of Supply Duct Clean	Yes	HVAC Return Grills Clean Inside of Return Duct Clean	Yes Yes			
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes					
Trash RemovedYesSigns of PestsNoRoom ClutteredNo	Exhaust Fans Working Drain Traps Wet Food if Stored in Room is in Sealed Containers	N/A N/A N/A	Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	No No			
Mechanical Equipment Location	FISH 104		Mechanical Room Clean	Yes			
Filters Installed Properly Yes Condensate Pan Clean No	-	Yes	Inside of HVAC Unit Clean	No			
Fresh Air Intake Location Pollutant Sources Near Air Intake	Roof top None	▼ ▼	Fresh Air Intake Free of Obstruction	Yes			
Observations Musty odor in entire office area ·	- Carpet worn entire office area	- CO2 Slightly elevate	ed -				

## Corrective Actions to be Completed by Site Based Staff

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## Corrective Actions to be Completed by PPO

Evaluate carpet for replacement	▼
Evaluate and repair HVAC system as needed	▼
Clean entire HVAC system - unit and drops	▼
	▼
	▼
	▼
	▼
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